



## **Radico Khaitan Limited**

### **Details of Familiarisation Programme for Independent Directors – FY 2023-24**

The Independent Directors have complete access to the information within the Company. Regular presentations are a standard part of Board and Committee meetings, where Independent Directors receive comprehensive briefings on various topics. These presentations cover aspects such as organizational structure, Company strategy, business model, operations, markets, product offerings, finance, risk management framework, technology, product quality updates, and other pertinent areas. These briefings occur quarterly and annually, coinciding with Board and Audit Committee meetings, convened for the purpose of discussing and elucidating such matters.

The Company also separately circulates presentations on business updates, roles, rights and responsibilities of Independent Directors and other relevant areas. In addition, periodic updates on changes in laws are also presented to the Board.

Structured familiarization programmes were conducted for the Independent Directors during the Financial Year 2023-24 as on the following mentioned dates:

S. No.	Programme	Date	Presented By	Attended by
1.	Review on various regulatory developments	May 25, 2023	Mr. Dinesh Kumar Gupta	1. Mr. Sarvesh Srivastava 2. Mr. Sharad Jaipuria 3. Ms. Sushmita Singha 4. Mr. Tushar Jain
2.	Workshop on Risk Management	August 03, 2023	Mr. Dilip Kumar Banthiya	1. Mr. Sarvesh Srivastava 2. Mr. Sharad Jaipuria 3. Ms. Sushmita Singha 4. Mr. Tushar Jain

The details of programmes attended by the Independent Directors are given below:

Sr. No.	Name of Directors	No. of Programmes Attended		No. of Hours of Orientation	
		FY 2023-24	On cumulative basis till date	FY 2023-24	On cumulative basis till date
1.	Dr. Raghupati Singhania	0	16	0	12 hours
2.	Mr. Sarvesh Srivastava	2	19	2 hours	15 hours
3.	Mr. Sharad Jaipuria	2	20	2 hours	15.5 hours
4.	Ms. Sushmita Singha	2	22	2 hours	12 hours
5.	Mr. Tushar Jain	2	18	2 hours	14.5 hours