

Date: June 2, 2025

Name of the shareholder:

Address of the shareholder:

SUB: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF)

REF: FOLIO/DPID/CLIENT ID:

Dear Shareholder(s),

This is to inform you that pursuant to the provisions of Section 124(5) of the Companies Act, 2013 (Act) any dividend amount remaining unclaimed/unpaid for a period of 7 (seven) consecutive years, from the date it became due for transfer, is required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government within a prescribed time.

Further, pursuant to Section 124(6) of the Act and Rule 6 of the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, ("IEPF Rules"), the Company is mandatorily required to transfer all shares in respect of which dividend(s) has not been paid or claimed for 7(Seven) consecutive years or more to IEPF.

It is observed from our records that you have not claimed/encashed the dividends for last 7 (seven) consecutive years commencing from the dividend(s) for the Financial Year 2017-2018 on Equity Shares held by you, details of which are given below:

Financial year ended	Type of Dividend	Dividend Warrant No.	Dividend Amount (Rs.)
2017-18			
2018-19			
2019-20			
2020-21			
2021-22			
2022-23			
2023-24			

Note: Unpaid Dividends prior to financial year 2017-18 have already been transferred to IEPF as per the IEPF Rules.

The unclaimed dividend for the financial year 2017-18 is due for transfer to IEPF during the financial year 2025-26. The complete details regarding unpaid/unclaimed dividend amount are also available at the Company's website.

We request you to claim the above dividends due to you by making an application in the attached format along with (i) Self Attested copy of PAN Card, (ii) Certified copy of Address Proof and mentioning the Email Id and the telephone contact no(s) and (iii) Details of Bank Account supporting with an original cancelled cheque leaf bearing name of account holder printed over it / attested bank passbook showing complete details of shareholder's bank account and send the same to KFin Technologies Limited, Registrar and Share Transfer Agents (RTA) of the Company on or before September 30, 2025. In case you fail to claim the above dividend, all

RADICO KHAITAN LIMITED

Plot No. J-1, Block B-1, Mohan Co-op. Industrial area
Mathura Road, New Delhi-110044

Ph: (91-11) 4097 5444/555 Fax: (91-11) 4167 8841-42

Registered Office: Rampur Distillery, Bareilly Road, Rampur-244901 (UP.)

Phones: 0595-2350601/2, 2351703 Fax: 0595-2350008

E-mail: info@radico.co.in, website: www.radicokhaitan.com

CIN No.: L26941UP1983PLC027278



the dividend with underlying equity shares held against such dividend (whether held in physical or electronic form) will be transferred by the Company to the Demat Account of the IEPF Authority.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF by making an application in Form IEPF-5 online and also sending the physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in the said Form IEPF-5 to the Company at below mentioned address or to RTA for verification of the claim. The IEPF Rules and the claim form (Form IEPF-5), as prescribed by the Ministry of Corporate Affairs, are available on the website of the IEPF Authority at www.iepf.gov.in.

In case, we do not hear anything from you on this information letter by 30.09.2025, we shall, with a view to complying with the requirements of the IEPF Rules, transfer the shares to IEPF within 30 days of the due date as per the procedure stipulated under the IEPF Rules, without any further notice. Please note that no claim shall lie against the Company in respect of the unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the IEPF Rules.

Shareholders holding shares in physical mode, kindly note that pursuant to SEBI Circulars issued from time to time, in case of non updation of PAN, KYC, Bank Account details etc. in respect of physical folios, dividend etc. shall be paid only through electronic mode with effect from April 1, 2024 upon furnishing all the said details in entirety. Also, Shareholder(s) can lodge grievance or avail any service request from the RTA only after furnishing PAN, KYC, Bank Account details etc. As such, the members holding shares in physical mode and yet not updated the said details are requested to update the same by sending requisite forms and documents duly completed in all respect at the earliest to RTA of the Company. Necessary forms for updating the aforesaid details are available at the Company's and RTA Website.

For further information/clarification on the above matter, shareholder can contact the Company/RTA at below mentioned address:

Name and Address of the Company	RTA
The Company Secretary Radico Khaitan Limited Plot No. J-1, Block-B-1, Mohan Co-op. Industrial Area, Mathura Road, New Delhi - 110044 Tel : 011- 40975444/555 Fax no: 011-41678842 Email: investor@radico.co.in Website: www.radicoKhaitan.com	KFin Technologies Limited (Kfin) Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032 Tel.: 040-67161517-18 Fax No.: 040 - 67161553 Toll Free No.: 1800-4258-998 Email: einward.ris@kfintech.com Website: www.kfintech.com

Thanking You,

For Radico Khaitan Limited

Sd/-

Dinesh Kumar Gupta

Senior Vice President-Legal & Company Secretary

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Registered Office: Rampur Distillery, Bareilly Road, Rampur-244901 (UP.)

Phones: 0595-2350601/2, 2351703 Fax: 0595-2350008

E-mail: info@radico.co.in, website: www.radicoKhaitan.com

CIN No.: L26941UP1983PLC027278

**Application-Cum-Undertaking
FOR PAYMENT OF UNPAID/UNCLAIMED DIVIDEND**

(To be executed Rs.100/- Non-Judicial Stamp paper if the amount to be claimed more than Rs. 500/-)

KFin Technologies Limited

(Formerly known as KFin Technologies Private Limited)

(Unit: Radico Khaitan Limited)

Selenium Tower B, Plot 31-32, Gachibowli,
Financial District, Nanakramguda,
Hyderabad – 500 032

REF : FOLIO/DPID/CLIENT ID :

Sub : Transfer of Equity Shares of the Company to Investor Education and Protection Fund (IEPF)

I/We hereby confirm that I/We have not encashed any of the Dividends paid by the Company in previous Financial Years, so as to create any adverse claim upon the amount of the Dividend warrant(s). The following are the details of the unclaimed Dividends of the subsequent financial years:

	Name		Signature	
First Holder:				
Second holder:				
Third holder:				
Address of first holder:				
<u>Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)</u>				
Name of the Bank				
Name of the Branch				
Account Number (as appearing in your cheque book)				
Account Type (Saving / Current / Cash Credit)	<u>10 – Saving</u>	<u>11 – Current</u>	<u>13 – Cash Credit</u>	
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification				
11 Digit IFSC Code				
<u>Witness1:</u>	<u>Witness2:</u>			
Name :	Name :			
Address :	Address :			
Signature :	Signature :			

Dated:

Note: For the undertaking to be considered complete, please ensure the address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.